Project Manager

Serenic Software, the leading provider of mission-critical financial and operational software for public service organizations, including nonprofit organizations (NPO), non-governmental organizations (NGO), municipalities, special districts/agencies, and K-12 school districts/boards, is looking for a Project Manager for their customer implementation and upgrade projects.

The successful candidate must have excellent time management and communication skills as well as a proven track record for effectively managing software projects and must be able to demonstrate their ability to meet project schedules, within budget, while using sound judgment and achieving high marks in customer satisfaction. The candidate is not required to work out of our Lakewood, CO office, but the candidate must ensure compliance with our home-office environment requirements and be able to travel to and work onsite with our customers, who are primarily located in the United States.

Primary Responsibilities:

- Successfully manage multiple software implementation and upgrade projects, simultaneously, through entire lifecycle from initial planning to close-out.
- Report project status to key stakeholders and managers, to include percent complete, milestone attainment, budget-vs-actual, timeframes, issue resolution, and risk mitigation.
- Establish and maintain effective relationships with customers, internal project team members, and cross-functional contributors.
- On Projects, manage a team of Application Consultants through discovery, documentation of requirements, delivery, and customer acceptance of software configuration and customizations.
- Escalate issues in a timely and tactful manner and engage the necessary contributors and approvers to identify and execute resolutions.
- Identify project risks and create mitigation plans as well drive a change management process to ensure full project transparency and visibility.
- Proactively manage customer expectations, documenting all changes in scope, schedule and resources/investment.
- Review and approve internal project resource submission of time and expense entries.

Qualifications:

- A bachelor's degree in accounting, business or technology; CPA or CMA a strong plus.
- Minimum of 5 years ERP software project management experience required; PMP a strong plus.
- Experience working with nonprofits, K-12 education or governmental agencies is preferred.
- Excellent time management, communication, and Microsoft Office (especially Microsoft Project and Excel) skills are required and experience with Microsoft SharePoint a strong plus.
- Must possess efficient, disciplined work habits with the ability to work calmly under pressure.
- Must be equally comfortable working independently or within a team environment.
- Microsoft Dynamics NAV or Serenic Navigator experience a strong plus.
- Knowledge of and experience working with Analytics, Dashboards, and KPI metrics is required.
- Travel may be required, both domestically and internationally.

Serenic Software is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

Please send your resume to hiring@serenic.com